

Instructions for authors

The purpose of the *Romanian Journal of Rhinology* is to publish original articles, original clinical reports, clinically relevant experimental studies and short communications presenting new results of general interest. Its aim is to concentrate and provide information concerning care, cure and prevention of different rhinologic disorders. With a peer review by an important national and international editorial board, the journal provides clinical and clinically related information written by authors from all over the world.

MANUSCRIPT

The manuscript should be typed double spacing, with 3cm borders.

The recommended article dimension is: 8-10 pages for literature reviews; 6-8 pages for originals papers; 3-4 pages for short scientific communications; 2-3 pages for case reports; 1-2 pages for book or periodicals reviews, reports concerning different scientific events or meetings.

The original papers should be divided in:

• Abstract • Introduction • Materials and methods • Results • Discussions • Conclusions • Acknowledgements • References

The front page should contain:

1. The title of the manuscript - it should be shortly (no more than 100 characters including spaces) and conformable with work content;
2. Name of the authors;
3. The affiliation an address of the authors;
4. Name, affiliation, address and e-mail of the corresponding author.

Text formatting: The manuscript should be submitted in Word format, normal plain text (10 - point Times Roman). Use the automatic page numbering function and tab stops or other commands for indents but not the space bar. All articles should be written in English.

Save your file in .doc format. Do not use .docx files. Abbreviations should be defined at firstly mention and used consistently thereafter.

Acknowledgements should be noticed the persons, organizations that contributed to the study.

ABSTRACT

Every article should have an abstract of no more than 150-200 words and it has to be divided in four parts - **Objective:** describe the problem addressed in the study and the purpose of the study; **Material and methods:** explains how the study was performed; **Results:** the main findings with specific data; **Conclusions:** contains the most important conclusions of the study. Please provide 4 to 6 **keywords** which can be used for indexing purpose.

CONFLICT OF INTEREST

The authors must disclose any financial or personal relationship with people or organizations that could inappropriately influence their work.

REFERENCES

The bibliographic references should be numbered in the appearance order. In the text the references quoting should be performed with Arabian numbers between square brackets (e.g. [1]).

The journal titles should be abbreviated according to the Index Medicus (Medline) style. See examples:

Journal article: London S.D., Schlosser R.J., Gross C.W. - Endoscopic management of benign sinonasal tumors: a decade of experience. *Am. J. Rhinol.*, 2002;16:221-227.

Book: Messerklinger W. - Endoscopy of the nose. Ed. Urban & Schwarzenberg (Baltimore) 1978.

Book chapter: Draf W. - Endonasal micro-endoscopic surgery of tumours: state of the art long-term results. In: Fahlbusch R, Buchfelder M, eds. *The Centre of the Skull Base*. Einhorn: Einhorn-Press-Verlag, 2000;p78-82.

TABLES

Each table should appear on different sheets and should be numbered using Arabian numbers (e.g. Table 1, Table 2). The citation in the text should be made in consecutive numerical order. The tables must have their own heading.

ILLUSTRATIONS

The pictures or figures must be numbered as they appear in the text and each of them should be placed on a distinct page with a legend. The photos submitted should be high-resolution figures (300 dpi) in TIFF or JPEG format (please send them also in a distinct file).

ETHICAL STANDARDS

The manuscript submitted for publication must contain a statement that the humans studies have been performed in accordance with the ethical standards laid down in an appropriate version of the 1964 Declaration of Helsinki. It should be stated clearly that all patients gave their informed consent for their inclusion in the study.

Reports on animal experiments must state that the "Principles of laboratory animal care" were followed.

The editors reserve the right to reject the manuscripts that do not comply with the above-mentioned requirements.

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